



# ALEAP Enrollment and Annual Fees

## Fee Schedule

ALEAP uses a single tiered fee that applies to both initial enrollment and the annual continuation fee. Tiers are based on the size of the agency or communications center.

### Law Enforcement Accreditation

Tier	Sworn Employees	Enrollment / Annual Fee
1	10 or less	\$850
2	11 – 25	\$1,000
3	26 – 75	\$1,200
4	76 – 150	\$1,800
5	151+	\$2,200

### Property and Evidence Accreditation

Tier	Sworn Employees	Enrollment / Annual Fee
1	10 or less	\$600
2	11 – 25	\$800
3	26 – 75	\$1,000
4	76 – 150	\$1,200
5	151+	\$1,500

### Emergency Communications Center Accreditation

Tier	Authorized Personnel	Enrollment / Annual Fee
1	1 – 12	\$850
2	13+ Dispatchers	\$1,000



## What the Fee Covers

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- **PowerStandards by PowerDMS:** full access to ALEAP standards, assessments, and file review tools at no additional cost.
- **Annual compliance reviews:** ALEAP-trained assessors conduct remote file reviews each year to support ongoing compliance and reaccreditation readiness.
- **Program support:** direct access to the ALEAP director and staff for technical assistance, standards interpretation, and process guidance.

## Billing Cycle

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### Enrollment Fee — covers the first 12 months

- A one-time enrollment fee is due at the time an agency enrolls in the program.
- This fee covers the agency's first 12 months of participation during the self-assessment phase.

### Annual Fee — begins at Year 2

- At the 12-month mark, agencies still in self-assessment are billed the annual fee to continue in the program.
- Self-assessment may continue for up to 24 months total before accreditation must be achieved.

### Post-Accreditation Billing — fixed annual schedule

- Once an agency becomes accredited, billing moves to a fixed annual cycle based on the month of accreditation.
- The next invoice includes a prorated amount that reconciles the previous billing cycle with the new accreditation-month cycle.
- After that reconciliation, the agency is billed the annual fee each year in the same month accreditation was achieved.

## Questions

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If you have any questions about the fee structure, your agency's tier placement, or the timing of an upcoming invoice, please contact the ALEAP office. We are happy to walk through your specific billing schedule with you.



## Billing Example

The example below uses a Tier 2 law enforcement agency (\$1,000 fee) to illustrate how billing transitions from self-assessment to accredited status. Two options are available to handle the prorated reconciliation.

Event	Timeline	Fee
<b>Agency enrolls (Year 1)</b>	April 2025 – March 2026	\$1,000 enrollment fee
<b>Still in self-assessment (Year 2)</b>	April 2026 – March 2027	\$1,000 annual fee
<b>Accreditation achieved – January 2027</b>	Already paid through March 2027	See Option 1 or 2 below
<b>Option 1 — prorated invoice in 2027</b>	April 2027 – December 2027	\$750 prorated
<b>Option 2 — combined invoice in 2028</b>	January 2028 – December 2028	\$1,000 annual + \$750 prorated = \$1,750

### Option 1 — Prorated invoice issued at accreditation

Year 1 (Jan 2027) — Accreditation achieved; prorated April – December 2027 = \$750

Year 2 (Jan 2028 – Dec 2028) — \$1,000 annual continuation fee

Year 3 (Jan 2029 – Dec 2029) — \$1,000 annual continuation fee

Year 4 (Jan 2030 – Dec 2030) — \$1,000 annual continuation fee

*January 2031 — Reaccreditation hearing*

Year 1 (Jan 2031 – Dec 2031) — \$1,000 annual continuation fee

And so on...

### Option 2 — Prorated amount combined with next annual fee

Year 1 (Jan 2027) — Accreditation achieved; no payment due

Year 2 (Jan 2028 – Dec 2028) — \$1,000 annual fee + \$750 prorated (April – December 2027) = \$1,750

Year 3 (Jan 2029 – Dec 2029) — \$1,000 annual continuation fee

Year 4 (Jan 2030 – Dec 2030) — \$1,000 annual continuation fee

*January 2031 — Reaccreditation hearing*

Year 1 (Jan 2031 – Dec 2031) — \$1,000 annual continuation fee

And so on...