



**Arizona Law Enforcement Accreditation Program
Minutes from Meeting
January 27, 2022
Virtual Meeting Via ALEAP Go To Meeting Portal**

ALEAP Commission

Chief Peter Wingert
Commission Chairperson
Paradises Valley PD

Chief Susan Smith.
Vice Chairperson
Yuma PD

Tom Belshe
League of Arizona
Cities & Towns

Sheriff David Clouse
Navajo County SD

Jim Jellison
Southwest Risk

Chief Richard Jessup
San Luis PD

Charles Montoya
City of Avondale

Mike Orose
Arizona POST

Jim Thompson
City of Scottsdale
Arizona State University

Roxie Heussner
AACOP Executive Director

Kevin E. Rhea
ALEAP Program Manager

75 E. Civic Center Drive
Gilbert, AZ 85296

The meeting was called to order at 11:01am by ALEAP Commission Chair Chief Peter Wingert.

1. Role Call of Commissioners

Present: Commission Chair Wingert, Commission Vice Chair Smith, Commissioner Jessup, Commissioner Thompson, Commissioner Orose, Commissioner Jellison.

Absent: Commissioner Montoya (Excused)

2. Introduction and Approval of new Commissioner: Program Manager Rhea reported to the Commission that Commissioner Charles Montoya had been relieved of his duties as the Avondale City Manager in late December and that a search would be conducted to replace him on the Commission. Program Manager Rhea reported that he would have a new Commissioner candidate in place prior to the next meeting in April, 2022.

3. Approval of Minutes: *Motion* by Commissioner Jessup, Seconded by Commissioner Thompson to approve the minutes from October 27, 2021. ***Motion passed 6-0.***

4. Reports from Commission Chair and Program Manager

A. 2021 Budget Update – Program Manager Rhea supplied the final 2021 budget, which showed revenues of \$235,516 and expenses of \$114,605. This allowed \$120,911 to carry over to 2022. Commissioners had no questions as it relates to the budget.

B. 2022 Budget Presentation – Program Manager Rhea presented the 2022 ALEAP budget to Commissioners. It was reported that the revenue and expenses appear to go up considerably in 2022, however, it is because of the DOJ grant that was received, so the additional revenue is offset by the increase in expenditures. Commissioners had no questions as it related to the 2022 budget presentation.

C. ALEAP Conference Report – Program Manager Rhea reported on the Accreditation Conference in Mesa, April 26th and 27th. Program Manager Rhea thanked the Conference Committee, who have been hard at work to create a first-class event, including 3 conference-wide training event and 20 different breakout sessions. ALEAP will also have their meeting/hearings on the 26th before the start of the conference.

D. AOJ Grant Award – Program Manager Rhea reported that AACOP had hired Deputy Chief Evan Kunert to fill the role of ALEAP Tribal Liaison and begin the process of reaching out to tribal agencies to gauge interest. Program Manager Rhea also reported that we had already received an application from the Cocopah Police Department (Chief Joe Jenkins) and that Evan would be working with them to get them started. We have also received interest from the Hopi Law Enforcement Services, and there will be an ALEAP Tribal Accreditation panel discussion as a breakout session at the conference.

5. Unfinished Business

There was no unfinished business to discuss.

6. New Business – Action Items

A. Approval of ALEAP Enrollment Applications – Program Manager Rhea introduced the following agency that had made application to join the ALEAP accreditation process:

a. Northern Arizona University – Chief Missy Freshour

Motion by Commissioner Jessup, Seconded by Commissioner Orose to accept the ALEAP Application of the Northern Arizona University Police Department. ***Motion passed 6-0***

B. Approval of change in standards and program rules – The Commission suggested combining items B (Program Rules) and C (Standards) into one item.

Program Manager Rhea reported that the Standards Review Committee met several times in the months of August and September to consider changes in the program standards as well as the program rules. Rhea thanked the members of the committee for their hard work and dedication to bringing forth suggested changes that keeps our program current with accepted best-practices. Rhea reviewed the changes in the standards manual, which had been vetted by Edwards & Amato. The Commission had no questions or suggested changes.

Motion by Commissioner Smith, Seconded by Commissioner Clouse to accept the changes to the ALEAP program rules and standards as proposed. ***Motion passed 6-0***

D. ALEAP Communications Center Program – Program Manager Rhea advised the Commission that there have been several agencies that had approached him about ALEAP expanding their catalogue of accreditation services by developing a Communications Center Accreditation program. Currently, the only way for a communications center to become accredited in Arizona is through CALEA, and this is an area that is ripe for development of professional best practices. Program Manager Rhea reported that he had begun the investigation stage by approaching the Arizona APCO/NENA group and reported that they responded favorably to the idea.

The current plan is to put together a working group of industry professionals to develop the standards which will be used for the program. There are currently four other states (Florida, Kentucky, New Mexico and Oregon) that have provided their communications manual, so we would not be starting from scratch. Once the working group is identified,

they will meet on April 26th at the accreditation conference and begin the process of developing a standards manual for Arizona.

It is the goal of the Program Manager to have a program and standards developed for the Commission (and AACOP Boards) approval by September, and the first communications centers entering the program in January, 2023.

There was no action required on this item. Program Manager Rhea will report on the progress at the April and July meetings.

7. **Items from Commission Members** – There were no items from Commission members to discuss.
8. **Next Meeting Date:** The next meeting of the Arizona Law Enforcement Accreditation Program Commissioners will be on April 26, 2022 at 9:00am. This meeting will be in person at the Delta Hotel by Marriott in Mesa at the start of the Arizona Accreditation Conference.
9. **Adjournment:** With no other business, there was a motion by Commissioner Smith, seconded by Commissioner Jessup to adjourn the meeting and move into the Accreditation Hearings. **Motion passed 6-0.** The meeting was adjourned by Commission Chair Wingert at 11:37am.

ALEAP Commission Accreditation Hearings

There no scheduled Commission Hearings for this meeting. There will be hearings for the Gilbert and Mesa Police Departments at the meeting in April, 2022.