Arizona Law Enforcement Accreditation Program
Minutes from Meeting
October 27, 2021
Aquarius Hotel, Laughlin, NV

ALEAP Commission

Chief Peter Wingert
Commission Chairperson
Paradises Valley PD

Chief Susan Smith.
Vice Chairperson
Yuma PD

Tom Belshe
League of Arizona
Cities & Towns

Sheriff David Clouse
Navajo County SD

Jim Jellison
Southwest Risk

Chief Richard Jessup
San Luis PD

Charles Montoya
City of Avondale

Mike Orose
Arizona POST

Jim Thompson
City of Scottsdale
Arizona State University

Roxie Heussner
AACOP Executive Director

Kevin E. Rhea
ALEAP Program Manager

75 E. Civic Center Drive
Gilbert, AZ 85296

The meeting was called to order at 1:01pm by ALEAP Commission Chair Chief Peter Wingert.

1. **Role Call of Commissioners**

   Present: Commission Chair Wingert, Commission Vice Chair Smith, Commissioner Jessup, Commissioner Thompson, Commissioner Orose, Commissioner Jellison, Commissioner Montoya.

   Absent: Commissioner Clouse, Commissioner Belshe (Excused)

2. Introduction and Approval of new Commissioner: Due to the resignation of Commissioner Frazier from Surprise, an opening on the Commission was created. City Manager Charles Montoya from Avondale was selected to fill that vacancy. Mr. Montoya provided the Commission with an introduction and indicated his excitement about being a part of the Commission. *Motion* by Commissioner Thompson, Seconded by Commissioner Jellison to approve the nomination of Charles Montoya to service on the ALEAP Commission for a term of three years. ***Motion passed 6-0.***

3. Approval of Minutes: *Motion* by Commissioner Smith, Seconded by Commissioner Orose to approve the minutes from July 13, 2021. ***Motion passed 7-0.***

4. **Reports from Commission Chair and Program Manager**

   A. **2021 Budget Update** – Program Manager Rhea supplied the 2021 budget to date. As of September 30, 2021, the budget was at 77% of anticipated expenditures for the year. Program Manager Rhea also reported that at the next meeting, he will provide the end of year 2021 budget and proposed 2022 budget.

   B. **ALEAP Conference Report –** Program Manager Rhea reported that the planning for the 2022 Arizona Accreditation Conference is moving along well. The dates and vanue have been secured (April 26 & 27, 2022 t the Delta Hotel in Mesa). We have received $8,000 in sponsorship to date.

C. **DOJ Grant Award** – Program Manager Rhea reported that the Arizona Association of Chiefs of Police has received a grant in the amount of $148,000 from the United States Department of Justice, COPS Office to implement a program to Support Tribal Agency Accreditation. This grant will allow ALEAP To hire a part-time Tribal Liaison to help the tribal agencies through the process. It will also reimburse the program for the tribal agency's application fees and PowerDMS subscriptions. The grant will also provide the tribal agencies with an ALEAP compatible policy manual from Edwards and Amato and give the Chief and two command officers memberships in AACOP to two years. The grant will also reimburse the program for 10% of the Program Managers salary to manage the grant.

5. **Unfinished Business**

A. **Request from Clarkdale PD to Drop Out/Drop In** – Program Manager Rhea reported that he had received a request in writing from Chief Taylor from Clarkdale for the Clarkdale Police Department to drop out of the ALEAP Program and then reenter the program. Chief Taylor was present and reported that his agency had a difficult time meeting the timeline requirements due to critical incidents and staffing issues. Chief Taylor related that Accreditation is a priority for his agency and appreciated the Commissions consideration of his request. *Motion* by Commissioner Thompson, Seconded by Commissioner Smith to approve the request from Chief Taylor for the Clarkdale Police Department to voluntarily drop out of the ALEAP program and immediately reenroll. ***Motion passed 7-0***

6. **New Business – Action Items**

A. **Approval of ALEAP Enrollment Applications** – Program Manager Rhea introduced the following agency that had made application to join the ALEAP accreditation process:

a. Huachuca City – Chief James Thies

Motion by Commissioner Jessup, Seconded by Commissioner Orose to accept the ALEAP Application of the Huachuca City Police Department. ***Motion passed 7-0***

B. **Approval of Changes in Program Rules –** This item was tabled until the next meeting

C. **Approval of Changes in Standards Manual –** This item was tabled until the next meeting.

D. **Request from Jerome PD to Drop Out/Drop In -** Program Manager Rhea reported that he had received a request in writing from Chief Muma from Jerome for the Jerome Police Department to drop out of the ALEAP Program and then reenter the program. While Chief Muma was not in attendance, Chief Taylor from nearby Clarkdale related that Jerome had some of the same issues as he did in Clarkdale. *Motion* by Commissioner Smith, Seconded by Commissioner Orose to approve the request from Chief Muma for the Jeroma Police Department to voluntarily drop out of the ALEAP program and immediately reenroll. ***Motion passed 7-0***

7. **Items from Commission Members –** There were no items from Commission members to discuss.

8. **Next Meeting Date**: The next meeting of the Arizona Law Enforcement Accreditation Program Commissioners will be on January 27, 2021 at 11:00am. This meeting will be virtual on the ALEAP Go To Meeting Portal.

9. **Adjournment**: With no other business, there was a motion by Commissioner Smith, seconded by Commissioner Orose to adjourn the meeting and move into the Accreditation Hearings. **Motion passed 7-0**. The meeting was adjourned by Commission Chair Wingert at 1:26pm.

ALEAP Commission Accreditation Hearings

Commission Accreditation Hearing – Yuma Police Department

The Yuma Police Department completed their onsite assessment on September 15-16, 2021. The Assessors were Commander Jeff Kirkham from Apache Junction and Chief of police (ret.) Brian Seastone from the University of Arizona Police Department. The agency was found to be in compliance with the standards set by the ALEAP Commission. After presentations by the agency and Commissioners, *Motion* by Commissioner Thompson, Seconded by Commissioner Jessup to recommend the Yuma Police Department to the AACOP Board of Directors for Accreditation without conditions. ***Motion passed 6-0 (Commissioner Smith abstained due to this being her home agency)***

Commission Accreditation Hearing – Scottsdale Police Department

The Scottsdale Police Department completed their onsite assessment on October 6-7, 2021. The Assessors were Lieutenant Brian Zach of the Kingman Police Department and Chief Bruce Walls of the Florence Police Department. The agency was found to be in compliance with the standards set by the ALEAP Commission. After presentations by the agency, Assessors and Commissioners, *Motion* by Commissioner Chair Wingert, Seconded by Commissioner Jellison to recommend the Scottsdale Police Department to the AACOP Board of Directors for Accreditation without conditions. ***Motion passed 6-0 (Commissioner Thompson abstained due to this being his home agency)***